

Pre-Application “Letter of Intent”



Roadway/Intersection Ownership Information

* Municipality/Parish: _____

Unique Entity Identifier (UEI) #: _____

* Parish/Municipality's Employee to be designated "In Responsible Charge" name and contact information:

Signature: _____ Date: _____

Printed Name: _____

Title: _____ Phone Number: _____

Email: _____

* Certifying Authority

The undersigned has the legal authority to enter into a contract to implement should a Local Road Safety Program project result from this inquiry. The undersigned certifies that all information provided is complete and accurate to their best knowledge.

Signature: _____ Date: _____

Printed Name: _____

Title: _____ Phone Number: _____

Email: _____

Pre-Application “Letter of Intent”



Project Information

Please provide a completed spreadsheet line item for each roadway and/or intersection you wish to include in your application. *

Roadway

<u>Road Name</u>	<u>Begin</u>	<u>End</u>	<u>Miles</u>	<u>Google Maps Link</u>

---- and/or ----

Intersection

<u>Major Roadway</u>	<u>Minor Roadway</u>	<u>Control (two-way stop, multi-way stop, signalized, other)</u>	<u>Google Maps Link</u>
If a signal-controlled intersection, who maintains the signal timing?			

Describe the safety issue occurring at the location. *

Include a map or a sketch. *

Pre-Application “Letter of Intent”



Does your Parish have a "Local Road Safety Plan"?

Yes _____ No _____

Please attach an electronic copy or a link to your document.

If so, are the locations included in your Parish's "Local Road Safety Plan"?

Yes _____ No _____

Page number referencing the target locations.

Locally generated information

Please submit any additional information (crash data/photos/traffic counts) you have assembled on the safety issue at this location. Please also submit any other transportation planning documents affecting the target roadways. These documents might include your Parish Transportation Master Plan, Parish Capital Improvement Plan, DOTD Dist Safety Improvement Plan, DOTD Roadway Departure Plan, etc.

Recent or Pending Projects at this Location

Please attach an electronic copy or a link to any transportation planning or budgeting document where recent or pending work on this location is referenced. Also, please provide the page number for the target location.

Have any recent land development or traffic generators been permitted near this location?

Yes _____ No _____

Please describe the development or include a map or sketch.

Pre-Application “Letter of Intent”



Fill in as much information as possible. Items with asterisks (*) are required.

If there are questions, the Local Road Safety Program (LRSP) can help with the rest.

Please submit to Leo Marretta Leo.Marretta@LA.Gov (225) 797-9122

Completing and submitting this pre-application form begins a conversation between the road owner and the LRSP about the safety concerns identified.

To help Parishes and Municipalities to better understand and address infrastructure safety issues on their locally owned roadways, Louisiana's Local Technical Assistance Program (LTAP) offers technical assistance such as:

- Network Screening Analysis of Local Crash Data
- Site Visits and Road Safety Assessments (RSA) to Analyze Frequent Crash Locations
- Selecting Appropriate Countermeasure Selection for the Crash Factors present at a specific location
- Managing the Local Road Safety Program's application process. Evaluating and selecting projects that have utilized accepted network screening results to assure a data-driven approach to selecting locations with a high potential for safety improvement (PSI) and proposing appropriate low-cost FHWA-proven safety countermeasures
- Encouraging and helping Parishes and Municipalities to develop and adopt Local Road Safety Plans that institutionalize the consideration of traffic safety best practices at all stages of transportation planning, implementation, and operations
- Participating in the State and Regional Safety Coalition's Infrastructure and Operations Emphasis Area Working Groups to develop an awareness of safety at the local level and promote best practices and implementation of proven safety countermeasures

Working together, LTAP and the Parish or Municipality will use these and other tools to evaluate the situation and implement proven safety countermeasures to mitigate safety issues through the Local Road Safety Program.